



Solutions for government

## STRATA - JOINT EXECUTIVE COMMITTEE

Date: Tuesday 3 February 2015

Time: 5.30 pm

Venue: Yaroslavl Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Sarah Selway, Democratic Services Manager (Committees) Telephone 01392 265275 or email [sarah.selway@exeter.gov.uk](mailto:sarah.selway@exeter.gov.uk).

Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.

### *Membership -*

Councillors Christophers, Divani and Edwards

Non-voting Members Nicola Bulbeck, Karime Hassan and Mark Williams

## Agenda

### **Part I: Items suggested for discussion with the press and public present**

#### **6 Strata Annual Business Plan for 2015/16**

To consider the report of Chris Powell Chief Operating Officer Strata Service Solutions Ltd.

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### **Date of Next Meeting**

The next scheduled meeting of the Executive will be held on **Wednesday** 22 April 2015 at 5.30 pm in the Civic Centre.

**A statement of the executive decisions taken at this meeting will be produced and published on the Council website as soon as reasonably practicable.**

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## **REPORT TO JEC**

**Date of Meeting: 3 Feb 2015**

**Report of: Chris Powell**

**Title: COO Strata Service Solutions**

**Is this a Key Decision? yes**

\* One that affects finances over £1m or significantly affects two or more wards. If this is a key decision then the item must be on the appropriate forward plan of key decisions.

### **1. What is the report about?**

**The Annual Business Plan FY15/16 for Strata**

### **2. Recommendations:**

**That the JEC approve the Annual Business Plan Fy15/16**

### **3. Reasons for the recommendation:**

**Strata is required to have an approved Annual Business Plan**

### **4. What are the resource implications including non financial resources.**

Identified in the original Strata business case and in this report.

## 5. Report details:

### Strata Annual Business Plan for FY15/16

#### 1. Summary

The complete Strata business case and implementation plan was only relatively recently signed off (July 2014) with Strata going live in Nov 2014. Consequently this FY 15/16 annual business plan is a close match to the original plan with a few exceptions and so is presented as a summary only.

#### 2. Programme of Work 2015/16

##### Infrastructure implementation

The company and infrastructure deliverables are as original business case (two cost exceptions) and are:

	Set-up cost	Notes
Company costs	£202,300	Mostly complete. Redundancy costs likely to be higher than expected but this difference will be funded by the TCA grant.
AD & Exchange	£55,719	
Service Desk	£2,000	Mostly complete
Printing with post and scanning	£15,000	
MS Licensing	£0	Subscription license model
Software assets	£0	Subscription license model
Desktop	£0	All hardware in place
Datacentre with VDI	£1,100,000	
Datacentre facilities build	£194,000	This is an increase of around £80,000 with the extra funding provided by TCA grant. Design has been upgraded to reduce risk and reduce ongoing electricity costs.
Back-up and DR systems	£163,368	
Telecoms convergence on single supplier	£182,623	
WAN	£219,488	
Security systems	£164,180	
<b>Total</b>	<b>£2,217,878</b>	

##### Application Convergence Deliverables

In the original business case no business applications were planned to become common until year 2, after the new infrastructure had been installed. However, circumstances within Councils make it opportune to develop business cases for at least the following IT systems in the next 12 months:

- HR and payroll
- Time and attendance

- Member IT system
- Mobile working security application
- Web site
- Customer portal with CRM functionality
- Potentially the Planning suite of systems

### 3. Budgets 2015-16

#### Revenue

The following provisional budget payments have been agreed with the three owners. These will be confirmed or amended subject to annual Council budget approval during February 2015.

	<b>Annual Revenue Budget</b>
Exeter City Council	£1,879,550
Teignbridge District Council	£1,558,430
East Devon District Council	£2,147,933
<b>Total Revenue Budget</b>	<b>£5,585,913</b>

#### Capital

There are two additional amounts of capital expenditure to be transferred from the three owners. The unused amounts of Capital held by Strata towards implementation from the first payment will be carried forward and added to the second implementation payment.

	<b>Second Implementation Payment</b>
Exeter City Council	£30,651
Teignbridge District Council	£23,347
East Devon District Council	£31,296
<b>Additional Implementation Budget</b>	<b>£85,294</b>

	<b>Annual Capital Budget</b>
Exeter City Council	£53,904
Teignbridge District Council	£41,058
East Devon District Council	£55,038
<b>Annual Capital Budget</b>	<b>£150,000</b>

### 9. How does the decision contribute to the Council's Corporate Plan?

All Councils have approved Strata as the ICT shared service

### 10. What risks are there and how can they be reduced?

The risks are identified in the full Strata business case

11. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?

The Strata business case enables IT to be used to best advantage to provide the tools and mechanisms to help officers and customers interact effectively with the three councils.

12. Are there any other options?

No

Local Government (Access to Information) Act 1972 (as amended)

Background papers used in compiling this report:-

None

Contact for enquires:

Democratic Services (Committees)

Room 2.3

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